

# EVALUATION FORM



Institution name	Number of students	Expected go live date	Existing customer	CELCAT Account Manager

Project contact			
Name		Email	
		Phone	

Technical contact			
Name		Email	
		Phone	

In order to set up our hosted environment exactly as you need it we require some information about your Users, CELCAT *Timetabler* software and CELCAT *Timetabler* databases.

Please contact your account manager or a CELCAT representative if you need assistance in filling out this section.

Users Setup			
How many staff in total will need access to the software for timetabling?		How many users will access Timetabler Live?	

How many power users need access to wizards and automation?

	Name	Email	Phone
1			
2			
3			
4			
5			

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Our standard hosting includes 256GB of storage we need to confirm this is enough for your timetables.

We need to know the CELCAT applications you need to access in the hosted environment.  
Please check the boxes for the ones you expect to access. We will confirm your selection by checking your licence details.

Windows	Web
<i>Timetabler Client</i> Course Automation Exam Scheduler Attendance Client Admin Client	<i>Timetabler Live</i> Live Attendance Video Conference Integration Manager (VCIM) <i>(for Timetabler Live only)</i> <i>Timetabler Web API</i> Calendar 3 CELCAT Attendance Web Services (CAWS) Single Sign-On (SSO)

Storage & software setup	
Number of potential connections for web applications	
Please confirm you have read and understood the <a href="#">Microsoft Customer Agreement (MCA)</a>	
Entitled to Microsoft Academic Pricing	

In your existing on premise environment how many timetables do you have and what size are they?  
Please list the ones you wish to transfer to our hosted environment.

	Timetable name	Size
1		
2		
3		
4		
5		

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Environment Details	
<p>Please tell us your preferred domain name. <i>As part of the setup, we provide a customer name.celcat.io address for web applications. If this needs to be customised then what URL will need to use?</i></p>	
<p>Which identity provider does your institution use for Single Sign-On?</p>	
<p>Please tell us about other systems that will need to be integrated with CELCAT Timetabler 8 Hosted.</p>	

## Environment Responsibilities

CEL CAT will be responsible for: Azure Active Directory® (for Azure WVD® management, not customer login credentials), Virtual Machines within the CEL CAT Managed Environment including Microsoft SQL Server® and Web Server, Azure Application Gateway®, CEL CAT SSO Configuration (using customers SAML provider), and Backup.

Client will be responsible for: Local user Desktops and user Identity management.

Environment Service Level Agreement (SLA): Service uptimes are based on Azure® Service Level Agreements which can be found [here](#). Version updates will be applied at an agreed time during out of business hours. CEL CAT Technical Support is available between 9-5 Monday -Friday (GMT).

By signing this document and returning it to CEL CAT you indicate that you have read, understood, and accepted the conditions attached to the *Timetabler 8 Hosted* environment.

Signature:

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Name:

Date: