

CELCAT® Software Integration Plugin Pro-Forma

Introduction

The CELCAT *Timetabler 6* software provides a mechanism for integrating data from existing management systems. This is achieved using bespoke *Timetabler* 'plugins' that are written by CELCAT to a customer's specification, and the following pro-forma is one of the first steps in creation of a *Timetabler* integration plugin for your institution. Please see the *Software Integration Plugin Fact Sheet* for further technical information:

<http://www.celcat.com/forms/CT6PluginFactSheet.pdf>

The latest version of this Pro-forma can be found at the following location:

<http://www.celcat.com/forms/CT6PluginProforma.pdf>

Please complete the form, sign and return to:

CELCAT, 21-23 Mercia Village, Torwood Close, COVENTRY, CV4 8HX

Institution Name:

Management Information System

Please tell us about the software system you wish to integrate:

Name:

Supplier:

Version:

Database Server:

If there are several management systems you need to integrate please duplicate this form.

Availability of Data

In order to create and test the plugin software, CELCAT require some sample MIS data in its native format (e.g. a copy of the MIS database), and a copy of the schema documentation. The data and descriptions you send to us can be limited to the scope of your proposed integration project. These must be supplied before we can begin the project. We will treat all data you send us with strict confidentiality - if you require a signed non-disclosure agreement please supply this too. The latest version of our standard non-disclosure agreement can be found at the following location (please feel free to adapt it to your needs if you wish):

<http://www.celcat.com/forms/CT6NDA.pdf>

Please provide details of someone we can contact if we have technical questions (e.g. regarding the database schema):

Name:

Email:

Telephone:

What Happens Now?

1. Requirements Phase

When we receive your completed pro-forma and sample data we will contact you and start the process of gathering the detailed low-level requirements for your specialised plugin interface. This process may involve discussions with one of our development staff.

From experience we have found it best to work together on gathering the detailed requirements to jointly produce agreed Requirements and Design documents. As these requirements will be unique to your business we will ask you to formally sign off the document before design begins.

This 'requirements and design' stage of the process can take about 6 weeks to complete depending on the complexity of the project, your availability, and the speed of response to any technical questions that may arise.

Examples of typical Requirements specifications can be downloaded from:

http://www.celcat.com/services/bspoke_solutions/bspoke_plugins.html

The latest version of our Requirements sign-off form can be found at:

<http://www.celcat.com/forms/CT6PluginReqSignOff.pdf>

2. Implementation Phase

When both parties have agreed the requirements, we will design, implement and test the plugin software using *Timetabler* and the MIS database you supply. This part of the process can take about 6 weeks depending on the scope of the project. Following successful in-house testing at CELCAT we will deliver the software to you for installation.

3. Acceptance Phase

On delivery of the plugin (or any substantial modification of the plugin), we would expect you to test the software for conformance to our agreed requirements and confirm acceptance or rejection within 8 weeks of delivery. Non-notification within this period will imply your acceptance. Any subsequent requests for requirement and/or software changes following acceptance are subject to review by CELCAT and usually attract additional development costs.

The latest version of our Implementation sign-off form can be found at:

<http://www.celcat.com/forms/CT6PluginImplSignOff.pdf>

CELCAT retains copyright to all plugin software.

Signature

Please complete the form, sign and return to:
CELCAT, 21-23 Mercia Village, Torwood Close, COVENTRY, CV4 8HX

Signature:

Print Name:

Date: